



NM | NURSING EDUCATION CONSORTIUM

Leadership Council Phone Conf. Zoom Mtg July 6, 2017

Present (voting member)	Shawna Kemper	John Scarbrough	Diane Evans-Prior
Present (ex-officio member)	Judy Liesveld	Jenny Landen	Tricia Maule
Present (staff)	Anita Reinhardt	Judy Hurula	Sabrina Ezzell
Absent	Mary Wright	Becky Dakin	

Agenda Item	Discussion	Action
Changes/Additions to the agenda, quorum present?	<ul style="list-style-type: none"> • Meeting began at 9:00 AM • Jenny asked that these items be added to a future agenda <ul style="list-style-type: none"> ○ L5 courses – completing preparatory work ○ Do we want a sponsor/vendor table at the Nurse Exc Awards Oct 28? • A quorum was present 	Becky add these two items to future LC agenda
Approval of minutes from 6.11.17 and 6.22.17	<ul style="list-style-type: none"> • 6.11.17 minutes approved with re-write of third item: • 6.22.17 minutes approved with no changes 	Becky, make corrections, mark as approved, and post to website
LC Welcomes Shawna Kemper as new LC member	<ul style="list-style-type: none"> • LC welcomed Shawna to the Leadership Council. She shared that she is now the Nursing Program Director at SJC as Nisa Bruce retired June 30. 	No Action
Update re NMNEC Staff	<ul style="list-style-type: none"> ○ Becky shared that Elizabeth has taken a different position within the UNM CON. Judy and Becky will review the job description and interview questions and re-post the position this next week. We hope to fill this position within the next 30 days or so. 	Becky & Judy will work with HR to re-hire this position
LC Calendar	<ul style="list-style-type: none"> • Becky reviewed the current LC calendar and asked LC to save this in their respective NMNEC folders • LC reviewed Aug-Dec and recommended the following changes: <ul style="list-style-type: none"> ○ Change Oct 19 to Oct 12 for F2F meeting ○ Switch Dec 7 as F2F and Dec 14 as phone conf • Becky also shared that she is finding some errors in the Outlook meeting invitations and will continue to review/update and will make the above changes in Outlook 	Becky, make calendar changes, resend via email to LC, re-post on website, make calendar changes in Outlook Meeting invitations
NMBON funding specifications	<ul style="list-style-type: none"> • Becky shared that she emailed Robert Chavez for clarification of the funding specifications. We think they removed the Media Consultant and Website monies but we are not sure. Robert said this will be delineated in the award letter. We have not received this yet. • Jenny suggested that Becky request the award letter from Donna Arbogast. 	Once Becky rcvs the award ltr, will share specifications w LC and re-write grant scope and budget

<p>Build a Culture of Philanthropy in NMNEC; rvw of 6.11.17 workshop evaluation comments</p>	<ul style="list-style-type: none"> • LC reviewed the evaluation comments from those who attended the Philanthropy Workshop 6.11.17. Becky asked how we might continue to proactively build a culture of philanthropy within NMNEC. • Mary suggested that “Culture of Philanthropy” always be an element of the LC report at each statewide meeting. Everyone agreed. • Becky will add this element to the “What’s New on the Website” email announcement that goes out each month in an effort to keep this in front of everyone. • Becky said that there is one document on the website right now called “How to Invest in NMNEC” that lists all of the endowment/foundation funds that people can donate to. She will need assistance in keeping this updated/fresh. • Sabrina asked if we have discussed how to have this conversation with our administrations/foundations – not only to learn from their expertise, but to also tell our story to them to keep this on their radar. • Becky said that the next document, “NMNEC Administrative Budget Summary” to help answer this as those of you who have talked with your administrations were requested to provide definition of budgetary need. 	<p>Becky, add this topic to upcoming statewide meeting.</p> <p>Becky, add this topic to “What’s New on the Website” each mo.</p>
<p>Program Evaluation Committee Chair</p>	<ul style="list-style-type: none"> • Becky shared that historically an LC member does not sit as a Committee Chair. (This is not in the by-laws.) Since Shawna is the current Chair of the Prog Eval Comm, do we need to make any changes? • Discussion pursued with the following decisions: <ul style="list-style-type: none"> ○ Shawna will remain the Chair of the Prog Eval Committee and discuss a possible succession plan with Mary. Anita mentioned that Martha Morales would be a good candidate for the Chair ○ Siri will remain Co-Chair. (She is a PhD student at UNM and has just taken a full-time position at Highlands that has an RN-to-BSN program. Mary will be talking to Highlands about the pre-licensure BSN in the near future.) • Becky reminded LC that the Chairs and Co-Chairs are appointed by the LC, not voted in by the membership. • Sasha Poole’s new position at the NMBON was discussed stating that this would be a conflict of interest as a member of the NMNEC Prog Eval Comm. Mary shared that Sasha was not on the last call so she may have removed herself but that is not known for sure at this time. 	<p>Shawna to discuss Chair position with Mary</p>
<p>Other Items</p>	<ul style="list-style-type: none"> • Jenny was pleased to announce that Terri Tewart is no longer interim and is now the permanent Nursing Program Director for SFCC. • Jenny asked that LC review the Liaison positions for all committees acknowledging that Nisa was the Liaison for the Curriculum Committee. Diane is also a member of that committee so she may be able to assume that role. Jenny also mentioned that the Diversity Committee is inactive and needs attention. 	<p>Becky add Committee discussion to Aug 4 agenda.</p>

Meeting Adjourned 10:00 am