



**NMNEC Leadership Council In-Person Meeting  
March 2, 2018  
12:30-5:00pm**

<b>Present</b> (voting member)	<b>Judy Liesveld, Jenny Landen, Sabrina Ezzell, John Scarbrough, Anita Reinhardt(zoom), Shawna Kemper, Diane Evans-Prior</b>
<b>Present</b> (ex-officio member)	
<b>Present</b> (staff)	<b>Mary Wright, Becky Dakin</b>
<b>Absent</b>	<b>Judy Hurula, Tricia Maule</b>

Agenda Item	Discussion	Action
Changes/additions to the agenda	<ul style="list-style-type: none"> <li>• No changes/additions</li> <li>• Quorum was present</li> </ul>	No action
Approval of Minutes 2.8.18	<ul style="list-style-type: none"> <li>• No changes</li> </ul>	Becky will save as approved and post to website
MOA addendum re shared responsibility of partners	<ul style="list-style-type: none"> <li>• Draft addendum was reviewed by LC. We propose having all of the current MOAs add this addendum. We would want to incorporate this addendum into the current generic MOA that UNM-V and UNM-G will sign as they will partner with UNM starting Fall-2018.</li> <li>• Can remove the section in the MOA that lists “will participate in data collection” as well as the “evaluation process” section as this is completely delineated in the addendum.</li> <li>• Consider “dual degree” nomenclature in this addendum and change MOA to use this as well.</li> <li>• LC also discussed the need to define how partners will handle student grievances. Mary will add this to the addendum.</li> </ul>	Mary will make edits & give clean copy to Becky. Becky will follow this addendum through the legal process at UNM
LPN Task Force Update	<ul style="list-style-type: none"> <li>• Sabrina reported that her committee’s primary concern with the proposed LPN Admission policy is admitting LPNs into Level 1. They want them admitted into Level 2.</li> <li>• LC discussed the need for “Nursing Concepts” course as LPNs wouldn’t have an understanding of the concept-based curriculum.</li> <li>• Diane said that CNM has a 12-hr(approx.) module for “Nursing Concepts” where students can receive credit for the concepts course.</li> <li>• Sabrina will take this back to the Task Force before we ask Diane to develop this.</li> <li>• This would mean that the LPN would receive credit for “Intro to Nursing” + take Concepts Module = enter at Level 2</li> <li>• Sabrina also shared that the High School LPN Curriculum development is moving forward and is evolving. SFCC is going to pilot this. The college-level LPN folks are in discussion about the curriculum as well.</li> </ul>	Sabrina will discuss with Task Force and Report back. Place on agenda next month.

<p>Curriculum Committee Update</p> <p>Sim Task Force</p>	<ul style="list-style-type: none"> <li>• Mary reported that the pre-requisite “Speech” should be listed as “Additional Writing/Speaking.” This is how it is listed in core. This has been changed in the NMNEC Program of Study.</li> <li>• LC discussed that this may be a moot point in the near future as HED changed core from 38 credits to 31 credits. We’re not sure what was dropped.</li> <li>• Mary shared the revised/updated Medication Calculation Guidelines. She stated that nothing has changed, it has just been cleaned up and clarified. LC said these changes were very beneficial and would help faculty.</li> <li>• Becky is to send this to Program Directors and ask them to forward to all of their faculty. Becky to re-post on the web as well.</li> <li>• Mary asked for clarification of the approval language that should be noted on updated/revised curricular documents. LC discussed and stated that the following will be placed on all updated/revised curriculum documents in the future “date NMNEC Curriculum Committee/date approved by NMNEC Leadership Council.” We clarified that LC will continue to review and approve updated/edited/revised documents</li> <li>• Mary shared the Simulation Plan document that has been developed by the Sim Task Force. LC agreed that this is a good general document.</li> </ul>	<p>Becky to send Med Calc to Program Dirs to send to faculty.</p> <p>Becky to re-post Med Calc on web.</p> <p>Mary will use this verbiage on revised curr docs. Becky will note this on the decision grid.</p>
<p>RN-to-BSN Task Force</p>	<ul style="list-style-type: none"> <li>• John reported that the newly-formed RN-to-BSN Task Force had their first meeting and all who were invited were in attendance except for ENMU as she had a scheduling conflict. The members discovered that the RN-to-BSN programs have a lot of commonalities in regard to what they want. They all agree that there are challenges with the upper and lower division courses.</li> <li>• CCNE accredits all of RN-to-BSN programs that were represented</li> <li>• They discussed that the RN-to-BSNs have to take “assessment” as a 300 level course. Now in NMNEC, with the ADNs and BSNs sitting side-by-side, they have all taken “assessment.” For the NMNEC ADNs this “assessment” course is lower division. How do they get credit for this as an upper division course? The WNMU Provost said that we need to write a NMNEC ADN student Affiliation Agreement/Crosswalk.</li> <li>• Jenny agreed to use SFCCs Affiliation Agreement as a template and develop this. She will reach out to Highlands to put this together.</li> <li>• LC agreed that the RN-to-BSN students would still need the same number of credits.</li> <li>• Elective courses are a challenge for the RN-to-BSN classes. If all belong to WICHE, the students could take courses from different schools without having to enroll.</li> <li>• Next steps: John will share this feedback with the Task Force. Jenny will call Highlands to discuss how we would put together an Affiliation Agreement. John also sees a need to spend some time explaining the NMNEC curriculum to the RN-to-BSN Task Force.</li> </ul>	<p>Jenny to talk with Highlands re Affl Agr</p> <p>John will give LC feedback to Task Force</p> <p>John/Mary will give Task Force a better understanding of the NMNEC Curriculum</p> <p>Becky, place this on the agenda in one month for update</p>
<p>NMNEC Committee Structure</p>	<ul style="list-style-type: none"> <li>• Becky and Mary discussed the current structure of the different committees. Each is functioning rather differently.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Becky reminded LC that the office needs to maintain records of agenda, meeting dates, and minutes, especially for accreditation and posting on the web for needed retrieval. Some committees take their own minutes. The Curriculum Committee is utilizing an admin from SFCC. Our model of monthly meetings with a Chair/Co-Chair and LC Liaison isn't the way things work with all of the committees, especially with Mary's participation and expertise.</li> <li>• It was stated that Mary is very adept at interjecting only when needed and really encouraging the committee members to take on the work.</li> <li>• LC determined that the varied structure of the different committees is fine. Committees will report to the LC as needed.</li> <li>• Becky asked the LC about the Diversity Committee that is inactive. The NMNEC Bylaws were amended to include the requirement of having this committee. LC discussed the need/purpose of the committee.</li> <li>• It was determined that the Diversity Committee's primary purpose will be to gather data pertaining to NMNEC students and faculty. LC will task this committee with describing/reporting our student population. Becky will update the description of this committee on the website to reflect "meets to gather data and report to the consortium on the diversity elements of our initiative throughout the state."</li> <li>• This could include gathering a list of diversity initiatives that each program currently has in place, i.e. UNM's AIN grant and holistic admission.</li> <li>• Jenny stated that this data collection is also central to her dissertation, therefore, she will take on this task, revitalize this committee.</li> <li>• We also mentioned that it would be great if the Diversity Committee could put together a workshop once each year and present at a statewide meeting.</li> </ul>	<p>Jenny will be the LC liaison for the Diversity Comm</p> <p>Becky will update the Diversity Comm description on the web.</p> <p>Becky will work with Jenny with the logistics and building the committee</p> <p>Becky, place this on the agenda for one month.</p>
Landen PhD dissertation proposal	<ul style="list-style-type: none"> <li>• Jenny discussed her dissertation proposal that will primarily take a look at NMNEC student data in different ways. The Leadership Council approved her proposal and encouraged her to move forward.</li> </ul>	Becky, place this on a future agenda for an update
Statewide Meeting Agenda for April 6	<ul style="list-style-type: none"> <li>• Becky reviewed the April 6 Statewide Meeting agenda for Las Cruces.</li> <li>• LC Updates were assigned and other elements were clarified.</li> <li>• The Thursday evening "Celebration" at the Vineyard was discussed.</li> <li>• LC discussed that these two events will use 100% of the food money available to NMNEC. There will be no additional funds available for food for April-June.</li> <li>• LC determined to move forward with the Statewide Meeting and the Thursday evening "Celebration."</li> <li>• Anita will work with Becky to develop an invitation list for the "Celebration" that will include NMSU VIPs as well as clinical partners.</li> <li>• We want to be sure to invite past LC who live in the southern part of the state.</li> </ul>	<p>Becky will continue to develop the Statewide Meeting and the "Celebration"</p> <p>Anita will work with Becky to develop an invitation list for the "Celebration"</p>
NMNEC's national presence at conferences	<ul style="list-style-type: none"> <li>• Deferred</li> </ul>	Becky, add this overall discussion to future agenda
Outside requests to use NMNEC addr book	<ul style="list-style-type: none"> <li>• Becky asked for clarification of our policy pertaining to outside groups wanting to use the NMNEC database/address book to advertise. The previous policy had always been "no."</li> </ul>	Becky to add outside nursing educ offrngs to "What New w

	<ul style="list-style-type: none"> <li>• Becky said that the one exception to this is the educational offerings through NMCNE</li> <li>• LC also discussed that NMNEC Member Schools can also ask NMNEC to advertise their nursing-related educational trainings</li> <li>• Mary shared a different perspective where it would be advantageous for NMNEC to inform their members of different educational offerings. She also mentioned that if we shared their event with our group, we could ask them to reciprocate.</li> <li>• LC discussed if we should just list the outside event on our Facebook page – would that be sufficient?</li> <li>• LC decided that NMNEC will include “Educational Offerings” at the end of our once-a-month “NMNEC Update” and provide a link to the event, not list the flier/text, etc. This will be minimal work on the part of staff but provide a service to our members and to the nursing community.</li> </ul>	<p>NMNEC” monthly update</p> <p>Becky will add this to the decision grid as this is a change in policy</p>
NMNEC Listserv	<ul style="list-style-type: none"> <li>• Becky shared that the NMNEC Listserv is not being used. John’s husband, Kevin Baughman, whom we hired as a consultant was instrumental in getting this up and going. It was a very complicated process that took almost two months. She said that she will continue to inform our members of this service and foresee that this will build slowly.</li> </ul>	No Action
Leadership Capacity	<ul style="list-style-type: none"> <li>• Deferred: How do we intentionally build Leadership capacity in NMNEC – succession plan, mentoring</li> </ul>	Becky, Place this on a future agenda

Meeting Adjourned at 4:40pm

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