

Program Evaluation Committee (PEC)

Zoom Meeting

Date: October 25, 2018

Time: 4:00-5:00 pm

NMNEC PEC Committee Members					
Diane Evans- Prior CNM	Susan Grohman LCC	Donnie Hayes NMJC	Shawna Kemper SJC	Siri GuruNam Khalsa NMHU	Jenny Landen SFCC
Judy Liesveld Leadership Council Liaison UNM	Jonathan Lumibao UNM-Gallup	Shauna Mangum SJC PEC Co-Chair	Martha Morales NMSU PEC Co-Chair	Vicki Niazi SFCC	Angela Ortiz SFCC
Belinda Rincones NMJC	Donna Winn UNMH Clinical Partner	Cynthia Nuttall VA Clinical Partner		Mary Wright NMNEC Outreach Program Manager	Erin Lopez- Trask SFCC Minutes Recorder
Attendance Color- Code Key:	Present	Absent		Excused	

Agenda Item	Discussion	Action
Changes/additions to the agenda	Meeting began at 1607 No changes to agenda	Agenda approved.
Approval of Minutes from 09.27.2018	No Revisions or corrections, motion made by Shauna Mangum and seconded by all to approve minutes.	Approved
Old Business		
NMNEC Student Program Evaluation Survey Revision <ul style="list-style-type: none"> Review L4 and L5 student program evaluation survey revisions. 	Draft of Level 4 survey was reviewed and Mary Wright explained that it is the same format as the other surveys with the concepts and level objectives for level 4. It was noted that there is one row of circles (agree-disagree ratings) for each concept along with all of the concept's exemplars and there was discussion whether each exemplar should have the option choices but	Draft surveys accepted with suggested edits and reformatting.

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<ul style="list-style-type: none"> Report from NMNEC Simulation Task Force on adding a simulation question to surveys. 	<p>committee agreed that the comment section provides opportunity for students to provide feedback on why they chose the rating they did, including noting that an exemplar was not addressed well in their program.</p> <p>Additional exit questions for ADN grads reviewed and suggestions made for reformatting so that questions would only show for ADN grads by using branching logic.</p> <p>Draft of Level 5 survey was reviewed as having the same identical format as the other levels with the additional exit questions.</p> <p>Inquiry from committee regarding on how the data will be collected, analyzed, and reported. Mary reports that that Survey Monkey has the ability to put all the data collected into an Excel spreadsheet. Committee members will determine a process of how to analyze and report the data very much like how the committee has analyzed the data from the current student surveys in the past.</p> <p>Simulation Task Force was in support of having a question on survey about simulation. Task force still needs to approve the question. Committee is all in agreement that it will be ok for Mary to add this question into the survey when approved by the Simulation Task Force.</p> <p>Next steps discussed.</p>	<p>Committee is all in agreement that it will be ok for Mary to add this question into the survey when approved by the Simulation Task Force.</p> <p>Mary Wright will finalize the Student Program Evaluation Surveys to include the NMNEC Simulation TF question and</p>

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		<p>incorporating today's suggesting edits and formatting.</p> <p>The draft surveys will be sent to NMNEC Leadership Council in November for final approval.</p> <p>Mary Wright will notify Program Directors of the changes to the surveys and how to access them by the end of November. Program Directors are responsible for notifying their faculty.</p> <p>NMNEC PEC members in their faculty liaison role are to also inform their faculty of the upcoming changes.</p> <p>Information about the changes in the surveys to be shared at statewide meeting during the PEC report time.</p>

New Business

<p>Report from NMNEC Diversity Committee</p>	<p>Jenny Landen reported that there were only 4 members at the first meeting but Joe Poole was in attendance and he is working on his PhD that is focusing on diversity.</p> <ul style="list-style-type: none"> • Jenny to work on recruiting more members for the Diversity Committee. • People felt strongly about being able to develop resources on diversity for Faculty and NMNEC. • All PEC members now are in agreement with what needs to be done and they plan to implement in the spring and by the end of April. • Feedback was requested by Jenny on how to implement. Suggested that subgroup of 	<p>The original sub-group from this PEC committee (Shawna Kemper, Shauna Mangum, and Jonathan Lumibao) will work with Jenny Landen to design a collection tool/survey to collect the needed data and will report</p>
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	<p>PEC originally charged with designing retention and transfer data could merge with Diversity Committee data collection and make one survey.</p> <ul style="list-style-type: none"> • Evaluation plan shared on screen - #3 under Program Goals – Indicators were discussed. • Question on actual diversity indicators; what are specific indicators that we would like to see? Diversity Committee will decide on the specific indicators. 	<p>back to the PEC at the November meeting.</p>
<p>Addition to NMNEC Program Evaluation Plan: Review of NMNEC Graduate Learning Outcomes and Level Objectives</p>	<p>NMNEC Curriculum Committee recently reviewed the NMNEC Graduate Learning Outcomes and Level Objectives and endorsed them. NMNEC Leadership Council also reviewed and endorsed the outcomes and objectives. This document with the review and endorsement date included is now posted on the NMNEC website.</p> <p>Because periodic review of Graduate Learning Outcomes is an accreditation requirement for most nursing programs, NMNEC Curriculum Committee and Leadership Council are recommending that the Graduate Learning Outcomes and Level Objectives be reviewed at least every three years and that a statement to that effect is added to the NMNEC Program Evaluation Plan. Proposed language shared and approved by PEC.</p>	<p>Approved addition of language to the NMNEC Program Evaluation Plan that a review of Graduate Learning Outcomes and Level Objectives is required every three years.</p>
<p>Meeting Adjourned at 1700</p>		
<p>Next Meeting on November 29, 2018 @ 4pm</p>		
<p>Minutes prepared by: Erin Lopez-Trask</p>		