



Program Evaluation Committee (PEC)

Zoom Meeting

Date: June 28, 2018

Time: 4:00-5:00 pm

NMNEC PEC Committee Members					
Shannon Allen NMJC	Martha Morales NMSU PEC Co-Chair	Diane Evans- Prior CNM	Shawna Kemper SJC	Siri GuruNam Khalsa NMHU Scribe	
Judy Liesveld Leadership Council Liaison UNM	Jenny Landen SFCC	Shauna Mangum SJC PEC Co-Chair	Belinda Rincones NMJC	Smita Rashid UNM-Gallup	
Jonathan Lumibao UNM-Gallup	Terri Tewart SFCC	Donna Winn UNMH Clinical Partner	Mary Wright NMNEC Outreach Program Manager		
Attendance Color-Code Key:	Present	Absent		Excused	

Agenda Item	Discussion	Action
Agenda Review/Updates	<p>Meeting started at 1619. Had delays due to audio problems.</p> <p>Approval of 5.24.2018 meeting minutes</p> <p>Old Business</p> <ul style="list-style-type: none"> • NMNEC Program Evaluation Plan <ol style="list-style-type: none"> 1) Preliminary planning for retention and transfer rate/diversity questions data collection in 2018/deferred until April 2018 meeting • NMNEC Student Feedback.Satisfaction Survey <ol style="list-style-type: none"> 1) What quantitative questions to ask in 2018-2019 based on concepts and program/level objectives <p>Attachments</p>	

	<ul style="list-style-type: none"> • 2018.05.24 PEC Minutes.Draft • Question Ideas for NMNEC Student Survey • Feedback.Satisfaction.Student Survey.SurveyMonkey.2016 • NMNEC Program Evaluation Plan.Final <p>NMNEC PEC Docs Site on Google Drive https://drive.google.com/drive/folders/0B2FwsJThGgYVdjB5ZEktOUJRzA</p>	
<p>Review of previous meeting minutes</p>	<p>Need to add to minutes “Each program will be responsible for reviewing their programs survey results and their own program changes based on their school results.”</p>	<p>Martha approved. Siri Seconded.</p> <p>May minutes were approved with correction the above corrections.</p>
<p>Old Business</p>	<ul style="list-style-type: none"> • NMNEC Program Evaluation Plan <p>Preliminary planning for retention and transfer rate/diversity questions data collection in 2018/deferred due inability of the committee to meet due to unexpected occurrences. Jonathon mentioned that their goal for this coming school year will be to set the meeting date and time.</p> <p>NMNEC Student Feedback.Satisfaction Survey</p> <p>What quantitative questions to ask in 2018-2019 based on concepts and program/level objectives. Goal to have the surveys simple. Mary had reviewed other survey forms to get ideas. Mary provided ideas for Level 1 objectives. She used ideas from the Giddens book (See attachment). Do we want to also ask about exemplars or would this be too cumbersome?</p> <p>Want a comment box for answering ‘strongly disagree’ or ‘disagree’ for every question?</p> <p>Will still have year and term/semester choices but what demographic info should be included?</p> <ul style="list-style-type: none"> ○ School ○ Degree program: ADN, BSN, co-enrolled ADN/BSN ○ Anything else? Drop gender, age, etc.? <p>Concerns expressed about whether students need reminders of which exemplars are associated with which concepts.</p>	<p>This issue will be kept on the agenda.</p> <p>Agree to drop the demographic gender and age questions.</p>

	<p>Suggestion: To add the exemplars under each concept addressed in each level. Possible as a dropdown box by each concept. Unsure how to build in survey monkey.</p> <p>Make the some of the questions as a statement with the Likert scale (Disagree and Agree).</p> <p>Survey to find out if the students are getting the concepts and the learning objectives.</p> <p>Have the designators in Bold, so that the students know if it is in the classroom and the clinical settings.</p> <p>Do we need to add simulation in the questions? The simulation task force is reviewing the simulation in the NMNEC curriculum. It may be helpful to evaluate the simulation component. Do we want a comment box for each question?</p>	<p>There was agreement that a comment box be included for each question.</p> <p>Agree that a question about simulation could be included – will defer to recommendation of Simulation TF. Mary will ask Simulation TF at their next meeting..</p>
<p>New Business</p>	<p>Discussed whether to meet in July as a work session. Only 4 individuals can currently meet. Mary will work on the survey to build for each level.</p> <p>Judy and Mary will present these ideas discussed to the leadership council.</p> <p>Need to get word out to the committee. Currently have 12 to 15 names on the list with just a handful attending. In the past a survey had gone out to cull interested individuals. We had suggested to Leadership Council that there needs to be someone from each school to each committee. Most appropriate to send out a survey for members at the beginning of the school year.</p> <p>Announcement There may be some administrative assistance to help with the transcribing of the minutes from Western and/or Santa Fe Community College.</p>	<p>No meeting for July.</p> <p>Agreed for Judy and Mary to present.</p> <p>Mary will send out a survey out early August to check for interested membership.</p>

Meeting Adjourned at 1650.

Next meeting: August 23, 2018 at 4pm via Zoom.