



# NM NURSING EDUCATION CONSORTIUM

Connecting all New Mexicans to High Quality Healthcare

## Curriculum Committee

January 26, 2017

Phone Conference

3:00-4:00

|         |
|---------|
| Present |
| Absent  |
| Excused |

|   |  |                                  |                                |   |   |
|---|--|----------------------------------|--------------------------------|---|---|
| <b>Cammie Armstrong</b><br>NMJC               | <b>Nisa Bruce</b><br>NMNEC<br>Leadership<br>Council<br>Liaison | <b>Dianne Evans-Prior</b><br>CNM | <b>Lorraine Hannah</b><br>NMJC | <b>Shawna Kemper</b><br>SJC                                   | <b>Susan Koronkiewicz</b><br>UNM - Main<br>BSN Co-Chair |
| <b>Michael Shannon</b><br>CNM<br>ADN Co-Chair | <b>Misty Stine</b><br>NMJC                                     | <b>Laura Vanyo</b><br>UNM - Main | <b>Susan Winter</b><br>SFCC    | <b>Mary Wright</b><br>NMNEC<br>Outreach<br>Program<br>Manager |   |

| Agenda Item   | Discussion  | Action   |
|---|---|--|
| <b>Overview of Agenda</b>   | <ul style="list-style-type: none"> <li>Agenda and last meeting's minutes sent to members in advance of meeting. Members in attendance accepted the agenda. The committee had no other topics to add.</li> </ul>   | - No action required   |
| <b>Review of Minutes from meeting 12/8/16</b>                           | <ul style="list-style-type: none"> <li>No additions or corrections noted.</li> </ul>  | - Accepted as submitted  |
| <b>Planning for February Stwd Mtg in Las Cruces</b>                     | <ul style="list-style-type: none"> <li>The meeting agenda and CE sessions as outlined by Becky Dakin were reviewed. No revisions were deemed necessary by those in attendance.</li> </ul>   | - No further action required.  |
| <b>Review status of committee membership/make plans for recruitment</b> | <ul style="list-style-type: none"> <li>A recruitment message will be delivered to attendees at the Statewide Meeting in Las Cruces, as well as a written request to all program directors, seeking returning or new members for the committee in preparation for the 2017 Program Evaluation Plan.</li> </ul> | - Will seek feedback from Mary Wright about all responses to her poll of |

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|   | <ul style="list-style-type: none"> <li>The following recommendations were made relative to committee member participation/expectations:             <ol style="list-style-type: none"> <li>Attendance at 75% of all committee meetings</li> <li>At least one representative from each member school</li> <li>Recruit broad representation of faculty who teach in various levels of the NMNEC curriculum</li> </ol> </li> <li>S. Koronkiewicz raised the issue of member James Effinger, a clinical partner member who requested membership several months ago. James has never responded to any committee correspondence or notifications, and has not attended any meetings since being appointed. The committee members in attendance voted to remove James from the committee.</li> </ul>   | <p>committee members</p> <ul style="list-style-type: none"> <li>Mary Wright and S. Koronkiewicz/Michael Shannon will draft a letter to program directors seeking nominations for committee membership</li> <li>Will discuss with M. Wright about how to proceed.</li> </ul>  |
| <p><b>Future Meeting Dates and NMNEC Program Evaluation</b></p> | <ul style="list-style-type: none"> <li>It was agreed that the regular committee meeting on 2/23 will be rescheduled for 3/2/17 due to members traveling to the statewide meeting on 2/23/17.</li> <li>Committee members agreed that the committee will most likely need to meet semi-monthly in order to facilitate curriculum review/revision as required by the Program Evaluation Plan.</li> <li>The need to survey programs for information essential to the review/revision process was discussed. The following areas of interest were identified:             <ol style="list-style-type: none"> <li>Has your program added or subtracted any exemplars/content areas based on EBP or other identified programmatic needs?</li> <li>Does your program utilize a standardized testing product? If so, have any areas of weakness been consistently identified?</li> </ol> </li> <li>Committee members agreed to bring a list of potential additional questions for the program survey to the next meeting scheduled on 3/2/17.</li> </ul> | <ul style="list-style-type: none"> <li>Semi-monthly meeting dates will be determined at next meeting on 3/2/17 and an updated membership list will be provided.</li> <li>A survey will be finalized during the meeting on 3/2 and M. Wright, S. Koronkiewicz, and M. Shannon will prepare and send to member schools.</li> </ul> |