



Recommended NMNEC Student Transfer Procedures

New Mexico Nursing Education Consortium (NMNEC) is a group of state-funded nursing programs that:

1. Teach a common concept-based nursing curriculum known as the “NMNEC Curriculum”.
2. Offer associate (ADN) and baccalaureate nursing degrees (BSN) based on the common curriculum.
3. Build partnerships between universities and community colleges to offer the BSN degree on the community college campus, greatly expanding the locations offering this degree.

Definitions related to the following “Recommended NMNEC Student Transfer Procedures:”

- Current School = NMNEC Nursing program where student is currently enrolled.
- Future School = NMNEC Nursing program where student wishes to transfer.
- NMNEC Institution/School = A New Mexico state-funded nursing program that teaches the NMNEC Curriculum.
- Space Available Basis = Students may transfer between NMNEC schools if space is available in the Future School program, the needed courses are being offered, and all other requirements of the Future School have been met.
- Good Standing = A student that is regarded as having complied with all his/her current and future nursing program academic/non-academic responsibilities.
- Ease of Transfer = Course names, numbers, credits, descriptions, objectives, and assigned concepts and exemplars are all the same in the NMNEC Curriculum in each NMNEC program.
- Continuously Enrolled Student = A student who is in good standing and requesting a transfer for the next available semester/term at the Future School. A continuously enrolled student will not have to leave credits behind when they transfer from one NMNEC program to another.
- Non-Continuously Enrolled Student = A student that has withdrawn from a NMNEC program for any reason other than immediate transfer to another NMNEC program is not considered to be continuously enrolled and is not considered a transfer student as per these guidelines. Acceptance of credits of non-continuously enrolled students will be evaluated on a case-by-case basis by each individual school. Time limits for transfer of previously earned NMNEC nursing course credits will be determined by the Future School.

Transferring within NMNEC Program/Schools:

A student seeking to transfer from one NMNEC school to another will be considered for transfer on a space available basis provided the student is in good standing at the Current School and meets all stated requirements of the Future School.

NMNEC Program Continuation:

NMNEC Institutions admit new cohorts one, two, and/or three times per year. Because the ADN and BSN programs of study are a lockstep curriculum (courses must be taken in a pre-determined order), the Future School of choice may or may not offer the classes the student needs to continue their progression through the program. This may cause the student to sit out one or more terms.

**Student Requests from Student Advisement of Current School:**

1. Letter of current academic standing in Current School addressed to Future School. Include student's reason/need for transfer. Current School Nursing Program Director must sign and date this letter.
2. Official Transcripts (all) – request that these be sent to the Future School

Student Responsibilities Related to Contacting Future School:

1. Meet with Future School Nursing Program Director and also with a Student Advisor
 - a. Supply letter of current academic standing (listed above) in addition to other transfer requirements of the Future School
 - b. May apply and transfer to the Future School if the Academic Director/Dean of the Future School permits

Transfer of Common Core Credits:

The New Mexico Higher Education Department (NMHED) mandates through statute NMAC 5.55.6 that the Future School must accept the completed General Education requirements of the Current School if the student completes all of the General Education requirements at the Current School. However, if the student does not complete all General Education requirements at the Current School before transferring, the Future School can require the student to complete all of the General Education requirements of the Future School.

Credit for Prior Learning:

Credit for prior learning granted by Current School may not transfer to Future School. This will be considered through the Future School Student Advisement process on an individual school basis.

Financial Aid/Reciprocity:

There is no transferability of financial aid or reciprocity between NMNEC schools. The financial aid process and award are unique and individual to each school. Financial Aid is forfeited from the Current School once transfer is complete to the Future School. Student must meet with a Financial Aid Advisor prior to enrollment at the Future School to receive up-to-date information related to Financial Aid awards.